



Request to Exceed Maximum Course Registration

Complete and Return to the BroncoWeb Help Center, Admin. 110.

Students may register for a course a maximum of three times. This includes audits, W's, Pass/Fails, and letter grades. Exempted from this policy are courses dropped without a W or courses that may be repeated for credit such as studio art classes, private music lessons, and selected fitness activity courses.

Student ID Number	Last Name	First Name	Middle Name

Previous Enrollments in the Course:

Subject	Catalog Number	Semester Enrolled	Grade

Course Requested:

Semester/Year	Class Number	Subject	Catalog Number	Section	Permission Number**

**If this course is full, you must also obtain a permission number from the instructor of the class.

Justification for Request:

Student Signature: _____

Date _____

Approval of Chair of Department
Offering Course: _____

Date _____