



# RELEASE OF INFORMATION

Boise State University will **NOT** release any information to any private individual and most agencies without your written permission—unless legally required. This Release of Information form will stay in effect until you rescind it in writing.

I, \_\_\_\_\_ (print name),

Student ID#: \_\_\_\_\_ SS#: \_\_\_\_\_, give my permission

to Boise State University to release to the following people:

Name 1: \_\_\_\_\_ Relation: \_\_\_\_\_

Name 2: \_\_\_\_\_ Relation: \_\_\_\_\_

Name 3: \_\_\_\_\_ Relation: \_\_\_\_\_

I hereby grant the above people:

\_\_\_\_\_ to have access to and receive any information, over the phone, in person, or by mail, about my **Financial Aid Records**

\_\_\_\_\_ to have access to and receive any information, over the phone, in person, or by mail, about my **Student Account** details. Student account information includes details about my fees owed, financial aid disbursed, refunds issued, housing account information, among other financial-related information

\_\_\_\_\_ to have access to and receive information, in person or by mail, about my **Student Education Records** maintained in the Registrar’s Office

\_\_\_\_\_ to have access to and receive information, in person or by mail, about my **Admissions Records**

\_\_\_\_\_ to have access to and receive information, in person or by mail, about my **Student Conduct Records** (if any) maintained in the Student Conduct Program Office

\_\_\_\_\_ to have access to and receive information, in person or by mail, about my **Disability Services Records** (if any) maintained by the Office of Disability Services

### Rescind Information Release

I rescind my permission for release of information to:

Name 1: \_\_\_\_\_

Name 2: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Mail to:  
Registrar’s Office  
Boise State University  
1910 University Drive  
Boise ID 83725-1365

FOR OFFICE USE ONLY
Processed by:
Office:
Date:
Submit form to the Registrar’s Office (Admin Rm 110) after request has been processed. (7/02)