



# Registration Override Form

## Student Information

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|            |           |              |            |
|------------|-----------|--------------|------------|
| First Name | Last Name | Phone Number | Student ID |
|------------|-----------|--------------|------------|

## Semester

Fall     
  Spring     
  Summer     
 Year \_\_\_\_\_

## Course Detail

| 5-Digit Class Number | Subject | Catalog Number | Section | Override Reason (see below) | Permission #, if needed |
|----------------------|---------|----------------|---------|-----------------------------|-------------------------|
|                      |         |                |         |                             |                         |
|                      |         |                |         |                             |                         |
|                      |         |                |         |                             |                         |
|                      |         |                |         |                             |                         |

|   |             |
|---|-------------|
| <b>Department or Instructor—Print Name and Sign</b> | <b>Date</b> |
| _____   | _____       |
| _____   | _____       |
| _____   | _____       |

## Override Reason

- A. Allowing a section change
- B. Dropping a course that is a co-requisite of another course
- C. Adding a full/closed workshop
- D. Time conflict (requires the signature of both instructors)
- E. Adding a course or changing from credit to audit after the deadline (for University Appeals Committee)

## Explanation for Override

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|                   |      |
|-------------------|------|
| Student Signature | Date |
|-------------------|------|

Registrar's Use